

BPS Guide to RECERTIFICATION

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**Recertification Cycle
is Every 7 Years**

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Apply for Recertification

- a. Application must be submitted by clicking the “Recertify” link by the August deadline for certifications expiring December 31, using [MyBPS](#).
- b. Submit a copy of your current, active, legal authorization to practice pharmacy in the U.S. or Canada.

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Pay the Recertification Fee

- a. Application fee for recertification is \$400

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Recertify 1 of 2 ways

a. Recertification by Examination

- i. Recertification exam is offered in the Spring or Fall

b. Recertification by Continuing Education

- i. [Approved CE courses](#) are offered through various pharmacy organizations. The deadline to complete the required CE for recertification is December 31 of the recertification year. The number of CE credits required depends on the specialty.

Request a One-Time Extension

- If a certificant is unable to complete the recertification requirements by December 31 of the recertification year, certificants have the option of submitting a one-time extension request. No additional requests will be granted beyond this one-year period. (NOTE: The recertification application must be submitted and approved first in order to request an extension.)
- Requests are submitted through the [MyBPS](#) portal by clicking the “Request Extension” link.
- In the request form, the candidate must submit a written request providing specific reasons for not being able to sit for the examination or to meet the December 31 deadline for CE, as well as outline a plan for meeting all recertification requirements by December 31 of the following year.

For more details, please refer to the [Recertification Guide](#).

Ambulatory Care Pharmacy • Cardiology Pharmacy • Compounded Sterile Preparations Pharmacy • Critical Care Pharmacy • Emergency Medicine Pharmacy • Geriatric Pharmacy • Infectious Diseases Pharmacy • Nuclear Pharmacy • Nutrition Support Pharmacy • Oncology Pharmacy • Pediatric Pharmacy • Pharmacotherapy • Psychiatric Pharmacy • Solid Organ Transplantation Pharmacy