

Effective 2011-2012 Application cycle

**Board of Pharmacy Specialties
Portfolio Requirements for
Added Qualifications in Infectious Diseases Pharmacotherapy**

Board Certified Pharmacotherapy Specialists (BCPS) seeking recognition of Added Qualifications in Infectious Diseases must submit one electronic copy of a portfolio that contains sufficient information to justify this additional credential and clearly defines the distinction between the individual and other BCPS who do not qualify for this additional recognition. Portfolios are reviewed on an annual basis. Applications for Added Qualifications along with portfolio submissions must be received by **December 31** of each year for review the following January.

The required elements of the portfolio are listed below. The portfolio must contain all required elements, presented in the following order. If all required elements are NOT submitted, the application will be returned to the applicant for clarification. Should the applicant need to provide clarification the document will be reviewed the following cycle.

1. Letter from applicant requesting review of portfolio for purpose of granting Added Qualifications in Infectious Diseases Pharmacotherapy.
2. Detailed summary of each of the elements presented in Appendix A with examples and timeframes (where applicable) below each statement **whether or not included in CV**. If the applicant simply makes reference to a specific location in the CV without describing these areas, this will be considered insufficient. *Note: Experience associated with a training program, such as a residency or fellowship, should not be included; only those experiences and publications occurring as an independent practitioner will be considered as part of your application. Applicants must have at least 2 years experience after terminal training in order to be eligible for Added Qualifications.*
3. Current curriculum vitae (Do not assume that the content of your CV satisfies the elements listed in Appendix A; please address each element separately in the application.)

*The electronic copy of the portfolio must be submitted by **December 31** to:*

Board of Pharmacy Specialties
2215 Constitution Avenue, NW
Washington, DC 20037
202-429-7591; FAX: 202-429-6304; info@bpsweb.org; www.bpsweb.org

APPENDIX A

Process for Reviewing and Scoring Portfolios for Infectious Diseases Pharmacotherapy

The Specialty Council will appoint a Portfolio Review Committee, whose members will individually evaluate the submitted portfolios based on the scoring system described below. The Portfolio Review Committee will report its findings to the Specialty Council, which in turn recommends to BPS those individuals whose portfolios meet the designated evaluative standards and thus should be granted Added Qualifications. An engraved certificate will be mailed to each BCPS who has been granted Added Qualifications. Those applicants who do not achieve the minimum score will receive a letter indicating their scores in the section(s) A through E where the necessary minimum score was not attained. These applicants will be invited to reapply in a subsequent application cycle if they can strengthen their portfolio.

The scoring system described below was developed by a committee of the Society of Infectious Diseases Pharmacists (SIDP) and the BPS Specialty Council on Pharmacotherapy, and approved by BPS.

Each item identified below will be evaluated based on either a NO response or a YES response. For all NO responses, 0 points will be awarded. For all YES responses, all the points shown for that item will be awarded. In other words, either all points or no points will be granted for each item.

In order for Added Qualifications to be conferred, the minimum score for each section (as indicated) must be achieved, as well as at least 15 points total (50% of the possible maximum point score). The necessary total score of at least 15 points for conferral of Added Qualifications documents at least minimal activity in infectious diseases patient care, research and/or education, and demonstrates predominant activity in at least one of these areas.

Note: Experience associated with a training program, such as a residency or fellowship, should NOT be included; only those experiences and publications occurring as an independent practitioner over the past 7 years will be considered as part of this application process.

A. The infectious diseases pharmacotherapist designs, implements, monitors, evaluates, and modifies patient pharmacotherapy to ensure effective, safe, and economical therapy in patients with infectious diseases.

The applicant:

- | | | |
|----|--|---------------|
| 1. | Is a member of an <i>interdisciplinary infectious diseases team</i> contributing regularly to the care of patients with infectious diseases, documenting their services and interventions, including verbal and written consultations for individual patient care. | 0 or 2 points |
|----|--|---------------|

Example(s) and timeframe(s) here if applicable

- | | | |
|----|---|---------------|
| 2. | Monitors patients, assesses therapy, and intervenes to optimize pharmacotherapy of infectious diseases. | 0 or 2 points |
|----|---|---------------|

Example(s) and timeframe(s) here if applicable

- | | | |
|----|--|---------------|
| 3. | Is consistently involved in formal education of patients and/or patient groups regarding infectious diseases pharmacotherapy | 0 or 2 points |
|----|--|---------------|

Example(s) and timeframe(s) here if applicable

OR

4. Documents PRIOR professional experience (within the last 7 years) in the management of patients with infectious diseases as outlined in at least two of 1, 2, and/or 3 above. 0 or 2 points

Example(s) and timeframe(s) here if applicable

(Minimum Section Score: 0 points)
(Maximum Section Score: 6 points)

B. The infectious diseases pharmacotherapist retrieves, analyzes, and interprets scientific literature to enhance the provision of patient- and population-specific infectious diseases information and clinical care.

The applicant:

1. Is a member of an Antibiotic Committee, Pharmacy and Therapeutics Committee, Infection Control Committee, or Practice Guideline Development Committee (or equivalents) 0 or 2 points

Example(s) and timeframe(s) here if applicable

2. Manages or participates in antibiotic use programs, implementation of clinical pathways, or specific infection control activities at the local institutional level. 0 or 2 points

Example(s) and timeframe(s) here if applicable

3. Develops written peer-reviewed infectious diseases drug information monographs, review articles, or summaries for use by other health care professionals. (minimum of 3) 0 or 2 points

Example(s) and timeframe(s) here if applicable

(Minimum Section Score: 0 points)*
(Maximum Section Score: 6 points)

C. The infectious diseases pharmacotherapist regularly participates in the generation of new knowledge relevant to the practice of infectious diseases pharmacotherapy.

The applicant:

1. Designs or collaborates on investigator-initiated research in infectious diseases pharmacotherapy. 0 or 2 points

Example(s) and timeframe(s) here if applicable

2. Presents results of infectious disease research at national or international scientific meetings and/or publishes peer-reviewed reports of original infectious diseases research (minimum 12 presentations or publications). 0 or 2 points

Example(s) and timeframe(s) here if applicable

3. Serves as reviewer or editor for scientific/profession publications in infectious diseases. (include journal name(s) and years) 0 or 2 points

Example(s) and timeframe(s) here if applicable

(Minimum Section Score: 0 points)*
(Maximum Section Score: 6 points)

***A minimum score of 4 points is required in either section A or C AND**

**** A minimum score of 2 points is required in either section B or C**

D. The infectious diseases pharmacotherapist educates health care professionals, students, patients, and the public regarding rational infectious diseases pharmacotherapy.

The applicant:

1. Serves as a preceptor in infectious diseases specialty training program, i.e., infectious diseases specialty residency and/or infectious diseases fellowship that may be for pharmacists or other health care providers. (mutually exclusive from D3 below) 0 or 2 points

Example(s) and timeframe(s) here if applicable

2. Provides educational presentations/in-service lectures on infectious diseases topics on a regular basis to health care professionals, and/or those in training. 0 or 2 points

Example(s) and timeframe(s) here if applicable

3. Regularly precepts infectious diseases clerkship experiences for health care professionals in training. (This is mutually exclusive from D1 above, thus excludes precepting for infectious diseases specialty residency or fellowship training.) 0 or 2 points

Example(s) and timeframe(s) here if applicable

4. Develops/provides unique programs for patient and/or public points education concerning infectious diseases topics 0 or 2 points

Example(s) and timeframe(s) here if applicable

5. Organizes or offers special training or professional development programs in infectious diseases pharmacotherapy (i.e. certificate programs, short courses, laboratory sabbaticals). Describe involvement with program, including your role, frequency and duration of participation. 0 or 2 points

Example(s) and timeframe(s) here if applicable

(Minimum Section Score: 4 points)
(Maximum Section Score: 10 points)

E. Other Information Relevant to Portfolio Review

The applicant:

1. Holds membership in professional/scientific organizations for infectious diseases practitioners/researchers, beyond a subinterest group within a general organization. (e.g., ACCP PRN, ASHP SIG). 0 or 1 point

List(s) and timeframe(s) here if applicable

2. Has completed a post-graduate training program in infectious diseases pharmacotherapy (specialty residency, fellowship) or has practiced in area of infectious diseases pharmacotherapy for five years or more. 0 or 1 point

List(s) and timeframe(s) here if applicable

3. Has received an individual special award or recognition from a professional organization for demonstration of excellence in infectious disease pharmacotherapy clinical practice, education or research. 0 or 1 point

List(s) and timeframe(s) here if applicable

(Minimum Section Score: 1 point)
(Maximum Section Score: 3 points)